

Request for Honors Credit
Faculty–Student Agreement

A Faculty–Student Agreement represents a contract between instructor and student that the student will go above the syllabus requirements of a non-honors course in order to earn honors credit. If the instructor confirms that the agreement is met to their satisfaction at the end of the course, the Honors College will match the academic credit that appears on a student’s transcript for the course in honors credit.

If a student wishes to establish a Faculty–Student Agreement, they must first collaborate with the instructor of the course to decide on the terms of the agreement. Next, students must complete and submit this form to 135C Hillcrest Hall before the end of the third week of class during the fall or spring semesters (or before the end of the first week of class during a winter or summer term).

Student Information

Full Name (include middle initial)

Last four digits of your ID #

VT e-mail address

Course Information

Course prefix, number, and title (e.g., PSCI 4324: Constitutional Law)

This course counts toward (check one):

Disciplinary Depth

Transdisciplinary Capabilities

For students pursuing an Honors Laureate Diploma only. Leave blank otherwise.

Course semester and year

Instructor’s name

Instructor’s department

Instructor’s e-mail

Signatures

Student

Date

Instructor

Date

Office Use Only

Preliminary Approval

Date

Honors Toggle

Instructor Confirmation



Additional Coursework

Please provide a detailed description of the additional coursework

Tips for Students and Instructors

The purpose of the Faculty–Student Agreement is to allow students to go deeper into the content and experience of a course and discipline. It is also an excellent way to establish a collegial relationship with an instructor. Therefore, the course should be chosen carefully and the additional work should reflect the student’s interests.

It is the student’s responsibility to propose the concept for the agreement as well as complete all work on the original syllabus and any extra requirements developed as a result of the agreement. Some examples of additional coursework include a hands-on project related to the course, attending a regional or national conference related to the material of the course, a comprehensive literature review on a specific topic within the course, a presentation, etc. The instructor serves as an advisor, consultant, and evaluator of the process.

The instructor reserves the right to decline honors credit for any reason related to student class attendance, course participation, or if the agreement is not met to their standards. At the end of the semester, Honors will contact the instructor to confirm whether the student has met the requirements of the agreement.

